

Special Education Department Interim Placement Process Flow Chart

Student moves into your district with an IEP

• Collect registration documents and register student in district pending placement • Request SEIS record* • Verify previous placement
**If student is not in SEIS, add record and upload current IEP*

Previous placement was Speech, RSP, a district mild/mod SDC
Not an interim to county

Student was clearly in a separate classroom or center, but programming unclear

Student was in ESN (Mod/Severe) Autism, TIES, DHH
Ex: FAPE indicates a COE as service provider for services

Student was in a Nonpublic School (NPS) or Residential Treatment Center

Reach out to previous placement to verify program type
Still need support? Reach out to PPS Dept at FCSS: (559) 265-3001

Do not hold any IEP meeting
Do not place student in any district classroom
Doing so will change the offer of FAPE and therefore student will no longer be an interim placement

Please contact Erik Nyberg at (559) 443-4881

Program type: Mild/Mod SDC
Not an interim to county

Program type: ESN (Mod/Severe), Autism, TIES, DHH

Immediately send interim referral packet to PPS Dept at FCSS

- ◆ Cover letter with as much background as possible to assist with appropriate and timely placement
- ◆ First page of referral form only with "Interim" marked. **No parent consent needed.**
- ◆ Include as much documentation as possible, at minimum last IEP & report. Immunization record also required at time of referral **unless foster/homeless.**
- ◆ Indicate "Interim" prominently in email subject line and body
- ◆ Clearly indicate if student is Foster, Homeless, or Short-Term Residential Therapeutic Program (STRTP, formerly known as group homes)

If student *is not* appropriate interim to county placement:

- ◆ LEA to determine appropriate interim placement within district
- ◆ Follow LEA policies and procedures

If student *is* appropriate interim to county placement:

- ◆ County staff will contact district and support/coordinate transportation and a start date
- ◆ District will complete interim placement paperwork in partnership with County
- ◆ County staff will coordinate 30-day placement IEP